



INTER-OFFICE MEMORANDUM

To: All City of Winnipeg Assiniboine Park Staff

From: Frank Caldwell, Manager

Date: March 25, 2010

Re: Transition to Assiniboine Park Conservancy

City of Winnipeg, CAO, Glen Laubenstein and I met this morning with Mike Davidson, President, CUPE, Local 500 and Robert Young, Executive Director, WAPSO to update them on progress we have made in concert with the Assiniboine Park Conservancy (APC) on City Council approved plans to transfer authority for, and management of Assiniboine Park operations to APC. Having worked for the past few years toward a new governance model for Assiniboine Park, I was pleased to share with Mr. Davidson and Mr. Young that we have established the following target dates for the planned transfer of Assiniboine Park operations and staff:

Operations and staff of Community Services Department's Assiniboine Park Enterprise Division (Assiniboine Park Zoo and Assiniboine Park Conservatory) will transfer to APC on October 1, 2010. On the date of transfer, staff persons who transfer will become employees of the Assiniboine Park Conservancy Inc.

Operations and staff of Public Works Department's Parks and Open Space Division in Assiniboine Park will transfer to APC no later than January 1, 2012. Until then, Parks and Open Space Division services in Assiniboine Park will be provided by the Division to APC under Terms of a Purchase of Services Agreement between APC and the City of Winnipeg.

Similarly, facility maintenance services in Assiniboine Park, provided through Municipal Accommodations Division of Planning, Property and Development Department, will transfer to APC no later than January 1, 2012. Until then, Municipal Accommodations services in Assiniboine Park will be provided by the Division to APC under Terms of a Purchase of Services Agreement between APC and the City of Winnipeg.

The City of Winnipeg, CUPE, WAPSO and APC will immediately move to establish meetings to develop the process that we have spoken of in past; that is, one in which we work together in a collaborative and concerted effort to effect a smooth transition within which all affected staff are fully informed on all aspects of changes that may affect them. You may expect to hear much more of this in the near future, to receive information in meetings and in correspondence, to have ample opportunity to ask and have all pertinent questions answered and in the end, to be fully informed about the upcoming changes and what they mean for you and your colleagues.

As always, I am available by phone or by email.

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